

Opening Date: January 26, 2018
Closing Date: February 08, 2018

RESIDENT SERVICES SUPERVISOR

The Mobile Housing Board is an evolving and transforming Public Housing Authority located in the beautiful port city of Mobile along Alabama's Gulf Coast seeking the right individual to join our management team. The Resident Services Supervisor is responsible for providing administrative and managerial oversight of resident services programs provided to MHB clients, including Low Income Public Housing (LIPH) residents and Housing Choice Voucher Program (HCVP) participants. Work is performed under the general supervision of the Director of Asset Management or designee with considerable latitude for independent judgment and decision making. The Resident Services Supervisor is responsible for providing technical guidance and assistance to the Resident Services Advisors (RSA) in the recruitment, counseling, and direct delivery of supportive services to the LIPH and HCVP clients. The Resident Services Supervisor is responsible for planning and organizing comprehensive social services for the LIPH and HCVP clients, administers the HUD Family Self-Sufficiency Grant (FSS) and the Resident Opportunities and Self-Sufficiency Grant (ROSS) programs. The Resident Services Supervisor secures and negotiates commitments with agencies for supportive services as required in the FSS, ROSS, and other applicable grants, monitors and supervises performance contracts of sub-grantees and recipients of MHB resident services contracts. Supervision is exercised over others as assigned.

Comprehensive knowledge of federal, state and local laws, and regulations related to the facilitation of social services and related programs; Comprehensive knowledge of the practices, principles, and methods of social work; Comprehensive knowledge of the social aspects of physical and mental illness and the facilitation of diagnosis and treatment; Comprehensive knowledge of current available social, economic, health and public assistance programs and resources; Thorough knowledge of the HUD regulations pertaining to the practices, protocols, and standards for lifestyle and economic independence service delivery; Thorough knowledge of the methods, techniques, and skills utilized in social case management.

Minimum Qualification: Attainment of a bachelor's degree from a recognized college or university in sociology, psychology, counseling, human resources, education, business management, or related field, and a minimum of three year's supervisory experience in related social work or case management; or a combination of education and experience equivalent to these requirements.

Starting salary range is from \$53k to \$66k based on qualifications and experience. Completed applications and resumes, must be submitted on or before February 08, 2018. Resume cannot be accepted in lieu of required application.

For application information, please contact Kathi Bryant in the Human Resource Office at (251) 434-2321 or e-mail kbryant@mobilehousing.org

Mobile Housing Board is an Equal Opportunity Employer