

Opening Date: February 7, 2018  
Closing Date: February 27, 2018

## **DIRECTOR OF ASSET MANAGEMENT**

The Mobile Housing Board is an evolving and transforming Public Housing Authority located in the beautiful port city of Mobile along Alabama's Gulf Coast seeking the right individual to join our management team. The Director of Asset Management is responsible for strategic, managerial and administrative work in directing all operational aspects of the Asset Management Division (Low Income Public Housing (LIPH)) and other programs. Work is performed under the general supervision of the Executive Director or designee with considerable latitude for independent judgment and decision making. The Director of Asset Management is responsible for the effective management and leadership of the operational activities of the LIPH program, implementing and enforcing policies and procedures in compliance with Housing and Urban Development (HUD) rules and regulations and local, state, and federal laws. The Director of Asset management is expected to provide strategic operational design and direction for the LIPH program and portfolio through performance based compliance, change management and accountability standards; Supervision will be exercised over others as assigned.

Comprehensive knowledge of federal, state and local laws, the Department of Housing and Urban Development (HUD) and other rules, regulations and criteria applicable to public and affordable housing, housing and community development organizations and other programs including, but not limited to: LIPH, Housing Choice Voucher Homeownership, HOPE IV and Choice Neighborhood programs; Comprehensive knowledge of Low Income Housing Tax Credit and successor programs; Good knowledge of the fiscal and organizational management principles, practices and procedures; Thorough knowledge of organizational and management principles; Thorough knowledge of advanced project management principles and concepts; Thorough knowledge of the principles and practices of budget preparation and administration; Experience in Public Housing Authority (PHA) operations, asset management and compliance; Comprehensive knowledge of RAD and LIHTC programs are highly desired.

**Minimum Qualification:** Completion of a bachelor's degree from a recognized college or university in accounting or business administration, urban studies, urban planning or closely related area and a minimum of five year's administrative, managerial and operational experience in real estate management and associated and associated operations in public/affordable housing and community development programs; or a combination of education and experience equivalent to these requirements.

Starting salary range is from \$78k to \$98k based on qualifications and experience. Completed applications and resumes, must be submitted on or before February 27, 2018. Resume cannot be accepted in lieu of required application.

For application information, please contact Kathi Bryant in the Human Resource Office at (251) 434-2321 or e-mail [kbryant@mobilehousing.org](mailto:kbryant@mobilehousing.org)

Mobile Housing Board is an Equal Opportunity Employer