

**FAIRFIELD ALABAMA HOUSING AUTHORITY (“FAHA”)
RESIDENT INITIATIVES COORDINATOR POSITION**

Fairfield Alabama Housing Authority is seeking a Resident Initiatives Coordinator. The position oversees the Resident Initiatives, which provides a variety of educational and economic empowerment services to residents to promote self-sufficiency; coordinates programs and activities for elderly and youth residing in public housing and assists adult and youth residents in enhancing employability skills and education. The position will be able to develop partnerships with community service providers in order to efficiently deliver services to residents and prepare and monitor departmental budget, maintain records and prepare reports.

Educational /Certification: A two-year college degree (or equivalent work experience) in information science, social sciences, business administration, or closely related field plus 2 years’ of work experience in human services, social work, information science, or an equivalent combination of education and experience, completion of a specialized course of study at a business or trade school or completion of specialized training courses or significant experience in job-specific skills acquired through on-the-job training or apprenticeship program.

Required Knowledge: General knowledge and skills in recreational activities, knowledge of age-specific learning capabilities and child development, and knowledge of basic computer applications.

Experience Required: Minimum 3 years of supervisory, youth development, recreational and educational programming experience in a similar organization

Applicants must possess a valid driver’s license and have the ability to be insured under the Authority’s vehicle policy and have the ability to be covered under the Authority’s fidelity bond. Excellent salary and benefits.

Equal Opportunity Employer.

Opens March 17, 2019. Position closes on April 30, 2019

ALL RESPONSES MUST INCLUDE A COMPLETED OFFICIAL FAHA APPLICATION AND A **VALID DRIVER’S LICENSE**. APPLICATIONS ARE AVAILABLE AT THE FAHA CENTRAL OFFICE AT 6704 AVENUE D, FAIRFIELD, AL 35064