

SERC-NAHRO Leadership Conference
Bowling Green, KY
June 27-29, 2018

May 8, 2019

Dear Executive Director:

The SERC-NAHRO Youth Committee would like to announce its Annual SERC-NAHRO Youth Leadership Conference. The conference will be held **June 27-29, 2019**, at Western Kentucky University in Bowling Green, KY. Registration for the conference will be **\$140.00** for participants and chaperones. This fee includes lodging on WKU campus. Thursday: dinner and recreation. Friday: breakfast, lunch, and dinner at open mic night. Saturday lunch and admission to the Waterpark.

The purpose of the conference is to provide opportunities to enhance leadership skills and personal development of public housing youth. During the conference, professionals in their field of expertise present information to students. The conference is designed to allow young people the opportunity to explore lifelike situations and their consequences without real life permanency.

This conference that will provide excellent leadership training for our youth (**ages 13-18**), as well as encourage them to develop strategies for a successful future. Complete the attached registration documents and return them along with payment by **May 31, 2019**, so that we may finalize our plans. **There will be no on-site registration.**

We look forward to the participation of your youth and adult chaperones at this conference. If you have any questions or suggestions, contact

Sincerely,

Oshkea Carothers
Education Director
ooffutt@habgflc.org
270.467.7153

Abraham Williams
Executive Director
Housing Authority of Bowling Green

SERC-NAHRO Leadership Conference
Bowling Green, KY
June 27-29, 2018
TENTATIVE SCHEDULE

Thursday
4:00
6-8pm
10:00

Location: Western Kentucky University
Conference Overview
Preston Center (swimming, volleyball, dance, basketball Dinner
lights out

Friday
8:00-9:30

Location: Western Kentucky University
Breakfast with Keynote Speaker

9:45-10:45 Session 1

10:45-11:00 Break
11:00- 12:00 Session 2

12-2 Session3:
 lunch leadership panel: topic- How to handle police

2:00-2:15 break

2:15-4:15 Session 4: Tour WKU

4:15-4:30 break
4:30-5:00 wrap-up session and door prizes

7:00-9:00 Open Mic night (dinner provided) Location TBA

Saturday
9:00-10:00 **Location: Western Kentucky University**
 Session 3:

10:00-11:30 motivational speaker
12:00 closing luncheon and door prizes

12-5 Russel Sims Waterpark

REGISTRATION INSTRUCTIONS:

- Complete (print or type) enclosed registration form for ALL attendees. Duplicate sheets are acceptable.
- Conference Registration is \$140.00 per attendee (*youth and chaperones*). A check for the full amount must accompany your registration form.
- Make check payable to: Housing Authority of Bowling Green
- On-site registration WILL NOT be available.
- Registration fees are NON-REFUNDABLE. (Substitutions may be made for residents who are registered but unable to attend.)
- The deadline for registration is May 31, 2019.
- Registration is limited to 100 participants. First come, first served!
- Indicate T-shirt size on the registration form.
- Send the following documents:
 - Registration Form(s)
 - Check
 - Hold Harmless Waiver (for each participating minor)
 - Code of Conduct- Acknowledgement (for each participating minor)
 - Photography and video authorization and release form
- To: Housing Authority of Bowling Green
Attn: Oshkea Carothers
247 Double Springs Road
Bowling Green, KY 42101
- If you have any questions concerning registration, please contact or Oshkea Carothers at (270) 4677153 Email: ooffutt@habgflc.org
- or Amber Turner at (270) 467-7156, Email: aturner@habg.org

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HOLD HARMLESS WAIVER

I am expressly aware that the SERC-NAHRO Youth Leadership Conference schedule of events will include classroom activities, instruction, tours recreational programs, swimming, fishing and group outings. Inherent in these activities is the possibility of certain physical risk that can cause injury. I understand that participation will require travel to and from the program site. I also understand that my child is voluntarily participating in this activity with knowledge of the potential risk and potential injury involved and I hereby agree to accept any and all inherent risk of property damage, personal injury, or death.

I understand that this waiver is intended to be as broad and inclusive as permitted and agree that if any portion is held invalid, the remainder of the waiver will continue in full legal force and effect. In consideration of my child's participation in the Housing Authority of Bowling Green Youth Leadership Conference, **I hereby release and hold harmless** the Housing Authority of Bowling Green and/or any of their employees, instructors, or **agents from any injury and all present and future claims, actions, or suits**, for property damage, personal injury, or wrongful death, arising as a result of my child engaging in any youth leadership activities or any activities incidental thereto, whatever, or however the same may occur. **I also voluntarily waive the right to pursue any and all such claims, actions, suits** that may be made by me, my family, estate, heirs, or assigns.

I have read this form and fully understand that by signing this form, I am giving up legal rights and/or remedies which may be available to me against the Housing Authority of Bowling Green, its employees, instructors, and agents.

Name of Participant (please print)

Signature of Parent/Guardian

Date

Note: This form must be completed for each participating minor. The completed "HOLD HARMLESS WAIVER" is to be submitted along with registration form and payment. Also, the committee must have a completed form for any last minute substitutions to allow for their participation in the conference.

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CODE OF CONDUCT

- Be courteous and respectful towards other. Use language and manners that will bring respect to the SERC-NAHRO Youth Leadership Conference and yourself. Be responsible for knowing what language is appropriate.
- Value and respect others' ideas whether or not they are the same as your own.
- Attend and actively participate in all sessions and activities sponsored by the SERC-NAHRO Youth Leadership Conference. Only the most extenuating circumstances will excuse a member from activities.
- Conduct yourself in a professional manner at all times. Treat program areas, lodging areas, and transportation vehicles with respect and care when participating in any Housing Authority of Bowling Green sponsored event. Be responsible for any damage, theft, or misconduct.
- Dress appropriately at all times. Revealing clothing or apparel featuring alcohol, tobacco, drugs, and other inappropriate message is prohibited.
- Clothing with profanity, inappropriate imagery, or sexual or racial innuendo is strictly prohibited. Pants should not sag to expose undergarments. See-through or revealing clothing should not be worn. Attire that exposes the midriff or has spaghetti straps is inappropriate at the conference.
- Tattoos depicting inappropriate imagery (i.e. sexual or racial) may not be visible during the conference.
- Chaperones have discretion to decide what is considered inappropriate and may direct participants take corrective action.
- Be in your assigned area at the prescribed curfew time each night during the conference, unless scheduled activities extend beyond this time. Girls are prohibited from being present in the boys' sleeping area and boys are prohibited from being in the girls' sleeping area.
- Do not use or possess alcohol, tobacco, or drugs at any time during the conference, to include travel time.
- Use of cell phones only during personal time and not during conference meetings.

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CODE OF CONDUCT-ACKNOWLEDGEMENT

Please acknowledge your pledge to the SERC-NAHRO Youth Leadership Conference Code of Conduct by signing below.

As a participant of the SERC-NAHRO Youth Leadership Conference, I represent not only myself, but also PHA teens throughout the State of Kentucky and pledge to uphold this commitment. I understand that if I violate any provisions of this Code of Conduct that I may be sent home from this conference at my parent's or guardian's expense.

Signature of Conference Participant

Date

I have witnessed the pledge made by my son/daughter and will support him/her in carrying out the duties. I understand that if my son/daughter breaks any of the commitments stated in this Code of Conduct, I will be notified and that my son/daughter will be sent home from the conference at my expense. Any unpaid expenses for return will be considered a debt owed by me to the Housing Authority of Bowling Green and may be collected as provided for by law.

Signature of Parent/Guardian

Date

Note: This form must be completed for each participating minor. The completed "HOLD HARMLESS WAIVER" is to be submitted along with registration form and payment. Also, the committee must have a completed form for any substitutions to allow for their participation in the conference.

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PHOTOGRAPHY AND VIDEO AUTHORIZATION AND RELEASE FORM

I/We _____ (“Parent/Guardian”), as parent(s) or legal guardian (s) of _____, give permission for the Housing Authority of Bowling Green to publish on the internet or media still photographs or moving images, including, if applicable, any sound recordings accompanying the images (“Images”) taken of my child at the 2019 SERC -NAHRO Youth Leadership Conference on Thursday, June 27, 2019 – Saturday, June 29, 2019, without payment or any consideration and without notifying me.

I/We understand and agree that these images will become the property of the Housing Authority of Bowling Green, which shall have complete ownership of the images. I hereby irrevocably authorize the Housing Authority of Bowling Green to publish or distribute these Images for the purpose of publicizing the SERC-NAHRO Youth Leadership Conference, or for any other lawful purpose. In addition, I/we waive any right to inspect or approve the finished product wherein my/our child’s likeness appears. Additionally, I/we waive any rights to royalties or other compensation arising out of or related to the use of the images.

I/We hereby hold harmless and release and forever discharge the Housing Authority of Bowling Green and any of its officers and members; employees; members; representatives; agents; and assigns from any and all claims, costs, suits, actions, judgments, and expenses which my child, his/her heirs, representatives, executors, administrators, or any other persons acting on his/her behalf have or may have by reason of the use of the Images. This release specifically includes, without limitation, a complete release and discharge of any liability by virtue of any editing, distortion alteration, or optical illusion, whether intentional or otherwise, that may occur or be produced in the taking of or editing of said Images, unless it can be shown that such was maliciously caused, produced and published solely for the purpose of subjecting my child to conspicuous ridicule, scandal, reproach, scorn and indignity.

I/We hereby certify that I/we are the parents/guardians of _____ and do hereby give my/our consent without the reservation to the foregoing on behalf of my/our child.

I have read and understand the authorization and release form above, and agree with all components therein.

Parent/guardian signature

Date

Packing List

Bed

- twin size sheets
- twin size mattress cover (optional)
- twin size comforter
- Pillow
- Alarm clock (optional)
- Bedside lamp (optional)

Bathroom

- Bath robe (optional)
- Shower loofah (optional)
- Shower basket (optional)
- Shower cap (optional)
- Shower shoes (cheap flip flops work well)
- Towels and Wash Cloths
- Shaving cream (optional)
- Razors (optional)
- Deodorant
- Hair dryer (optional)
- Brush
- Hand soap (optional)
- Shampoo, conditioner, body wash
- Toothbrush
- Toothpaste
- Other toiletries

Miscellaneous (optional)

- First-aid kit
- Medicine
- Backpack
- Umbrella
- Gym bag
- Cleaning supplies
- Posters
- Key chain
- Chargers
- Beach/Pool Towels

Parents or Executive Director need hotel room?

Hyatt Place Bowling Green
1347 Center Street
Bowling Green, KY 42103
(270)467-0001