

Vacancy Announcement



Maintenance Assistant **Jefferson County Housing Authority** **3700 Industrial Parkway** **Birmingham, AL 335217** **\$23,982 - \$35,984 (\$11.53/hr - \$17.30/hr)**

Summary of Job Duties

Perform a wide variety of general maintenance tasks, which do not require extensive training on authority property. Tasks include repairing and replacing plumbing and electrical equipment in apartments, routine carpentry work, and assisting in preparing apartments for occupancy. Assist in performing skilled plumbing, electrical, HVAC, carpentry, and roofing maintenance and repair. Work as a crew member in the installation and repair of water and sewer lines and other maintenance and repair projects in which more than one person is required. Complete work orders using I-Pad and transmit to supervisor.

Minimum Qualifications

Ability to read and write in English plus two years of building or apartment maintenance work that included electrical, plumbing and carpentry work, or an equivalent combination of education and experience. Certification as Universal Technician as required by 40 CFR part 82 subpart F (EPA card) preferred.

Other: Valid Driving License

Ability to be insured under the Authority's vehicle policy

How to Apply

Interested individuals should submit cover letter, copy of valid driving license, and resume to occuspec@jcha.com, or HR Director, 3700 Industrial Parkway, Birmingham, AL 35217.

Announced: October 23, 2017

Closing: Open till filled. Application review will begin November 6, 2017